

# FINE ARTS TEAM (MAILBOX MEETING)

## UPDATE INFORMATION FROM LEADERSHIP MEETING

### 1/9/2012

1. Paint on walls for 1<sup>st</sup> floor only today. Please make sure students stay off the walls.
2. New Hires
  - Mr. Lesure was hired for the Special education department as a SpEd Paraprofessional.
  - Ms. Render was hired for the main office and business office.
  - Lunch Aids will be hired in the near future.
  - All new-hired personal were hired with funds delectated for that department usage.
3. MEAP SCORES
  - Reading – improvement for the following grades: 2,4,6,8
  - Math – improvement for the following grades:
    - 3,6, and 4<sup>th</sup> grade dropped a little
  - Science – 5 and 8 grades dropped
  - Social Studies – 6<sup>th</sup> grade improved
  - Students scores will be out in March
  - We need ideas for increasing scores
4. Future Plans
  - We will looking at the enrollment and recruitment analysis for PACE 2012-2013
  - We will make retention suggestions for Mrs. Waller
  - Sign up for Volunteer times for enrollment and recruitment
  - We will compile answers for the following questions. Please bring your answers to our next meeting.
    1. Based on your expertise, please develop (3-5) questions to ask parents regarding their overall satisfaction of our school.
    2. Please list 5 reasons why you feel parents may be dissatisfied with PACE.
    3. Please list 5 reasons why parents are satisfied with PACE.
5. Science Night January 24<sup>th</sup>, 2012 Ms. Conley still needs volunteers to sign up to help.
6. Professional Logs and Professional Development
  - Plan forms are due by January 09, 2012. Submit your forms to all staff.
7. On January 17<sup>th</sup>, 2012, during our PD time
  - Mrs. Evans will be talking about a Math activity planned.
8. We are still in need of a Special Education teacher.
  - Send any prospect to Mrs. Truscott.
9. Family / Student Support Mrs. Mullen's

- Any voluntary parents needed for activities forward dates and times to Mrs. Mullen's
  - Pizza Hut fund raiser starts January 9, 2012 This will benefit the Special Education department and Fine Arts Team with funds for activities and field trips.
  - Mrs. Robinson's student lost everything in a fire over the weekend. Please check email from Mrs. Mullen's for sizes of family members.
10. Sister / Sister Program will be starting up soon.
11. Honor Roll Program will be coming up soon and Ms. Simmons is looking for some help with the certificates and the programs.
12. Up coming dates and activities:
- January 18<sup>th</sup>, 2012 Mrs. Lott has a recording artist visiting PACE for chorus, band, and string students only.
  - January 25<sup>th</sup>, 2012 6<sup>th</sup> Grade Ski Trip
  - February 1<sup>st</sup>, 2012 7<sup>th</sup> Grade Ski Trip
  - February 2<sup>nd</sup>, 2012 Parent Viewing for HIV materials
  - February 8<sup>th</sup>, 2012 8<sup>th</sup> Grade Ski Trip
  - February 13<sup>th</sup>-14<sup>th</sup>, 2012 HIV lessons will be taught during our special times per grade level (schedule will be sent out)
  - February 15<sup>th</sup>, 2012 African American History Program 5:00 PM
13. Look for your "The Pacesetter" in your mailbox. Thank you for a job well done.

Have a wonderful Day! ☺

Debby Copeland  
Physical / Health Teacher  
Fine Arts Lead Teacher  
Health Curriculum Coordinator

## FINE ARTS TEAM AGENDA

Tuesday, 3/2/2012

### Openings

- Excellent job

### Past Reflections

- Black History Posters and Programs

### Future Plans

- Do the Right Thing

### Fine Arts Teams subject reports

- Physical Education
- Spanish
- Music
- Art
- Technology
- Strings
- Math
- Science
- Reading

### Questions/Comments/Encouragement

"Coming together is a beginning. Keeping together is progress. Working together is success." Henry Ford

## **FINE ARTS TEAM MINUTES**

**Tuesday, 3/2/2012**

### **Openings**

- Excellent job – team is doing awesome

### **Past Reflections**

- Black History Posters and Programs – great job on hall posters

### **Future Plans**

- Do the Right Thing- Tigers Game for middle school & centers for K-5 students

### **Fine Arts Teams subject reports**

- Physical Education – May tickets need names
- Spanish – May 5<sup>th</sup> fiesta Mr. Jackson out from March 13<sup>th</sup>-March 29<sup>th</sup>
- Music – Spring program May 8
- Art – PACE saves Habitats
- Technology – updates daily
- Strings
- Math – PI Day 3/14/2012 judging 3/16/2012
- Science / Social Studies– 4 Cobo Science Fair projects submitted. Salomon end of May released
- Reading – 29<sup>th</sup> K-3 gifts handed out

### **Questions/Comments/Encouragement**

**April 20<sup>th</sup> – Spring Sale – in gym for Honor's Program**

**"Coming together is a beginning. Keeping together is progress. Working together is success." Henry Ford**

Proposed Holiday Performance Schedule 2011-2012  
Mrs. Ursula Mason and Mrs. Jodi Trudgeon, teachers

**Veteran's Day**

*Parent Performance:* Thursday, November 3rd, 2011 4:00 P.M.

*Student Performance:* Thursday, November 3rd, 2011  
(8:15 A.M.-Middle School; 12:15 P.M.- K and 1<sup>st</sup> gr.; 1:45 P.M.-  
2<sup>nd</sup> and 3<sup>rd</sup> grades)

**Holiday Program**

*Parent Performance:* Tuesday, December 13, 2011 4:00 P.M.

*Student Performance:* same date (8:15 A.M.-Middle School;  
10:00 A.M.-K and 1<sup>st</sup> grade; 1:45 P.M. 4<sup>th</sup> and 5<sup>th</sup> grades)

**Black History Program**

*Parent Performance:* Wednesday, February 15, 2012 4:00 P.M.

*Student Performance:* same date (8:15 A.M.-Middle School;  
10:00 A.M.-K, 1<sup>st</sup> and 2<sup>nd</sup> grades; 1:45 P.M. 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grades)

**Spring Spectacular**

*Parent Performance:* Tuesday, May 8, 2012 4:00 P.M.

*Student Performance:* same date (8:15 A.M.-Middle School; 10:35  
A.M.-2<sup>nd</sup> and 3<sup>rd</sup> grades; 1:45 P.M.-4<sup>th</sup> and 5<sup>th</sup> grades)

**FINE ARTS TEAM (MAILBOX MEETING)**  
**UPDATE INFORMATION**  
**3/5/2012**

1. You're Worth a Hundred Grand!
  - Staff members were recognized for their above and beyond efforts and contributions. Ms. Black was recognized.
2. Team Building Ideas
  - Locations on site off site
  - Time of day-afterschool, Saturday
  - Ideas-Speed dating activity, ropes course, Mackinaw Island
  - Think about locations, time, dates, and ideas for a school wide team building activity – be ready to share at our next meeting.
3. Emergency Staff Meeting
  - Tentative Date: March 13<sup>th</sup> 4:00-5:15 PM (refreshments)
  - Guest presenter to confirm
  - No staff meeting on the 19<sup>th</sup> this month.
1. Student Growth Targets
  - Scantron (2<sup>nd</sup>-8<sup>th</sup> grades)
  - Covers special subjects
  - Possible 15% raise if students show growth
4. Academic Standing & Count Down
  - Local Comparisons - We were above Detroit School but low in Oakland County
  - 13 Weeks Remaining –New schedule next week
  - Student will be grouped according to ability and skill grouping
  - Student / Parent Accountability - we would like to get parents on board to keep early dismissal down.

## 5. Departmental Reports

- Recruitment Efforts – Mrs. Waller would like help on the following dates and times: 5<sup>th</sup> Grade Step up or Bump Up Initiative
- 5th Grade- "Step-up or "Bump Up" Initiative
- Wednesday, March 7th @3:45 p.m.- 5:45 p.m.
- Wednesday, March 21st @ 3:45 p.m. -5:45 p.m.
- Food will be served
- Middle School Recruitment Initiative
- Wednesday, March 7th @ 3:45 p.m. -5:45 p.m.
- Wednesday, March 21st @ 3:45 p.m. - 5:45 p.m.
- Food will be served
- Please contact Mrs Waller if you are able to help out. ☺
- PACE commercial starting at local Theaters they will run until August 24, 2012.
- Mrs. Croxton's last date before her surgery will be March 23<sup>rd</sup>, 2012.
- PI Day will be March 14<sup>th</sup>, 2012.

"Coming together is a beginning. Keeping together is progress. Working together is success" Henry Ford

## **FINE ARTS TEAM AGENDA**

### **Friday, 3/16/2012**

#### **Openings**

- Parent Press

#### **Past Reflections**

- PI Day
- Literacy Night

#### **Future Plans**

- Fine Arts Night / Spring Spectacular May 8th
- Do the Right Thing – funds for bus OPAC?
- Pennies for Patients Campaign March 20<sup>th</sup>-March 30<sup>th</sup>
- PLC Video Clip?
- List for Team Building

#### **Fine Arts Teams subject reports**

- Physical Education
  1. Count Your Steps April 16<sup>th</sup>-May 13<sup>th</sup>
  2. ACES May 2<sup>nd</sup>, 2012
  3. Walk to School
- Spanish
  1. May 5<sup>th</sup> Cinco de Mayo
- Music
  1. May 8<sup>th</sup> Spring Spectacular
  2. April 21<sup>st</sup> Band & Choir Competition
  3. June 7<sup>th</sup> Cedar Point Band & Choir
- Art
  1. PACE saves Habitats
- Technology
- Strings
- Math
  1. Mrs. Evans last day check schedule on email



- 
- Science / Social Studies
    1. Solomon released end of May
    2. 4 Students in Cobo Science Fair
    3. 4 Students off-site for Olympic competition
    4. May 3<sup>rd</sup> S.S. Curriculum Night
  - Reading
    1. Literacy Night
    2. March 29<sup>th</sup> K-3 BINGO in gym with all special classes
  - Gifted and Talented
    1. April 20<sup>th</sup> Spring Sale
  - Questions/Comments/Encouragement

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## **FINE ARTS TEAM MINUTES**

### **Friday, 3/16/2012**

#### **Openings**

- Parent Press – Look at activities on sheet

#### **Past Reflections**

- PI Day - Great success
- Literacy Night- Low turn out

#### **Future Plans**

- Fine Arts Night / Spring Spectacular May 8th together
- Do the Right Thing – OPAC funds for bus for Tigers Game for 6-8 grade K-5 will do movie & popcorn April
- Pennies for Patients Campaign March 20<sup>th</sup>-March 30<sup>th</sup>
- PLC Video Clip- Worksheet completing next meeting  
Ms. Black will do lesson for next PLC meeting
- List for Team Building – High ropes course, Picnic with families

#### **Fine Arts Teams subject reports**

- Physical Education
  1. Count Your Steps April 16<sup>th</sup>-May 13<sup>th</sup>
  2. ACES May 2<sup>nd</sup>, 2012
  3. Walk to School – combine with ACES day and Bullying
  4. Field Day Date?
- Spanish
  1. May 5<sup>th</sup> Cinco de Mayo
- Music
  1. May 8<sup>th</sup> Spring Spectacular
  2. April 21<sup>st</sup> Band & Choir Competition
  3. June 7<sup>th</sup> Cedar Point Band & Choir
- Art

## **1. PACE saves Habitats**

- Technology – Song and Dancing more information to come
- Strings – June 1<sup>st</sup> Concert 6:00-7:00 PM kids arrive at 5:30
- Math
  1. Mrs. Evans last day check schedule on email
- Science / Social Studies
  1. Salmon released end of May
  2. 4 Students in Cobo Science Fair
  3. 4 Students off-site for Olympic competition
  4. May 3<sup>rd</sup> S.S. Curriculum Night
- Reading
  1. March 29<sup>th</sup> K-3 BINGO in gym with all special classes
- Gifted and Talented
  1. April 20<sup>th</sup> Spring Sale
- Questions/Comments/Encouragement
  1. Forth grade teachers returning 10 minutes late.

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## **FINE ARTS TEAM AGENDA**

**Thursday, 4/10/2012**

### **Openings**

- Spirit Team

### **Past Reflections**

- Fine Arts Night / Spring Spectacular / Strings
- ACES
- Moment of silence for Stand up for no bullying

### **Future Plans**

- Do the Right Thing – middle school?
- Do the Right Thing - for K-2 centers?
- PLC Video Clip- Worksheet completing next meeting  
Ms. Black will do lesson for next PLC meeting
- PLC – Analysis of Student Work Protocol

### **Fine Arts Teams subject reports**

- Physical Education
  1. Count Your Steps April 16<sup>th</sup>-May 13<sup>th</sup>
  2. Walk to School
  3. Jump Rope for Heart dates?
  4. Field Day Date June 7<sup>th</sup>
- Spanish
- Music - June 7<sup>th</sup> Cedar Point Band & Choir
- Art
- Technology
- Strings – June 1<sup>st</sup> Concert 6:00-7:00 PM kids arrive at 5:30
- Math
- Science / Social Studies – Ms Conley in hospital
- Reading
- Gifted and Talented

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- **Questions/Comments/Encouragement**

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## **FINE ARTS TEAM MINUTES**

**Thursday, 4/10/2012**

### **Openings**

- Spirit Team

### **Past Reflections**

- Fine Arts Night / Spring Spectacular / Strings
- ACES when good
- Moment of silence for Stand up for no bullying

### **Future Plans**

- Do the Right Thing – Thoughts about middle school kids having a bowling day?
- Do the Right Thing - for K-2 movie day
- PLC Video Clip- Worksheet completing next meeting  
Ms. Black will do lesson for next PLC meeting
- PLC – Analysis of Student Work Protocol

### **Fine Arts Teams subject reports**

- Physical Education
  1. Count Your Steps April 16<sup>th</sup>-May 13<sup>th</sup>
  2. Walk to School – still need Date
  3. Jump Rope for Heart
  4. Field Day Date June 7<sup>th</sup>
- Spanish
- Music
  1. June 7<sup>th</sup> Cedar Point Band & Choir
- Art
- Technology
- Strings – June 1<sup>st</sup> Concert 6:00-7:00 PM kids arrive at 5:30
- Math
- Science / Social Studies – Ms Conley in hospital

- 
- Reading
  - Gifted and Talented
  - Questions/Comments/Encouragement

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# **FINE ARTS TEAM (MAIL BOX MEETING)**

## **UPDATE INFORMATION FROM LEADERSHIP MEETING**

**5/14/2012**

1. **First –time Attendees** – Mrs. Ramirez shared and reviewed attendees responsibility for there team getting the updated information.
2. **Old Business Update**
  - Team Building Ideas
    1. May 25<sup>th</sup> - Morning Mrs. Tripp with do and review Golden Profiler – Our personality types and our Jackal and Hide.
    2. Afternoon Ms. Mullen Paint with a Twist. Must report to Mrs. Ramariz what team is doing even if not attending the Painting activity.
  - Academic Standing
    1. MEAP Action Committee Mtg – going over data
    2. Skills Camp - Are up and running.
3. **Facing the Facts**
  - MDE Meeting in Lansing – Very, Very stressful time for Administars
  - Potential PLA List 2012 – we are rated 9<sup>th</sup>.
  - Chance we will not be on list because we are 90% Title One School and we have made AYP each year.
  - 4 Reform Models – shut down, restart, turnaround, and transform school.
4. **Action Plan**
  - What can we do to eliminate/decrease summer loss?
    1. Current ideas
      - a. Current – Interactive summer classes / online with Incentives for students and parents.
    2. Summer - Parental engagement with incentives.
    3. New Year - Flexible scheduling
      - a. Special schedule offering and shorter class time
      - b. Job share
      - c. Year round schedule
    4. Ideas for end-of-year staff – Send e-mail ASAP possible
    5. Bring laptops to next meeting: May 29, 2012
5. **Departmental Reports**
  - Recruitment – Great success.
  - JRFH schedule distrubted
  - Do the Right Thing – grades 6-8 May 15<sup>th</sup>, 2012 , Mrs Ramieriz and Ms. Simmon would like to join us with students.
  - Walk to School for a \$1.00 dollar and wear a red shirt on May 16, 2012.



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- ~~Field Day~~ - permission slip should go home on Friday.
  - Field Day - Schedules will be sent out also on Friday. There are 12 stations with

Have a wonderful Day! ☺

Debby Copeland  
Physical / Health Teacher  
Fine Arts Lead Teacher  
Health Curriculum Coordinator

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## FINE ARTS TEAM AGENDA

Wednesday, 4/25/2012

### Openings

- Celebration

### Past Reflections

- No Place for Hate

### Future Plans

- Fine Arts Night
- Recruitment

### Fine Arts Teams subject reports

- Physical Education
- Spanish
- Music
- Art
- Technology
- Strings
- Math
- Science
- Reading

### Questions/Comments/Encouragement

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## **FINE ARTS TEAM MINUTES**

**Wednesday, 4/25/2012**

### **Openings**

- **Celebration**

### **Past Reflections**

- **No Place for Hate – posters were awesome**

### **Future Plans**

- **Fine Arts Night –same night as Spring Spectacular**
- **Recruitment- sign up sheet**

### **Fine Arts Teams subject reports**

- **Physical Education –**
  1. **Count your step ended May 13<sup>th</sup> 4<sup>th</sup> graders turn in all signed permission slips.**
- **1. Walk to School Day updated information coming**
- **Spanish-new addition to Jackson family**
- **Music- June 7<sup>th</sup> Cedar Point Band & Choir**
- **Art- beautiful art work throughout building**
- **Technology-awesome updates and technology sites**
- **Strings-June 1<sup>st</sup> Concert**
- **Math- Mrs. Evan liked the gift certificate**
- **Science- May 3<sup>rd</sup> Social Studies night ok turn out and May 19<sup>th</sup> Yates Cider Mill Salmon released**
- **Reading- Minutes recorder on gym wall**

### **Questions/Comments/Encouragement**

1. **Morning dismissal – one person needed**

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## **FINE ARTS TEAM AGENDA**

**Thursday, 5/10/2012**

### **Openings**

- Spirit Team

### **Past Reflections**

- Fine Arts Night / Spring Spectacular / Strings
- ACES
- Moment of silence for Stand up for no bullying

### **Future Plans**

- Do the Right Thing – Thoughts about middle school kids having a bowling day?
- Do the Right Thing - for K-2 centers?
- PLC Video Clip- Worksheet completed

### **Fine Arts Teams subject reports**

- Physical Education
  1. Aces
  2. Fine Arts Night
  3. Field Day Date June 7th
- Spanish
- Music-June 7<sup>th</sup> Cedar Point Band & Choir
- Art
- Technology – No Place for Hate
- Strings – June 1<sup>st</sup> Concert 6:00-7:00 PM kids arrive at 5:30
- Math
- Science / Social Studies – Ms Conley in hospital
- Reading –
- Gifted and Talented
- Questions/Comments/Encouragement

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**"Coming together is a beginning. Keeping together is progress. Working together is success." Henry Ford**

May 10, 2012

Fine Arts Team Meeting, 9:30AM

Chaired by: Debby Copeland

Attendance: Megan Black, Jeremy Jackson, Barbara Dunn, Debby Copeland, Amanda Lough, Shaun Brossy, Jodi Trudgeon, Ursula Mason

The meeting opened with sharing of the following comments/concerns:

- Mr. Jackson requested information about student, Amerrie(2<sup>nd</sup> gr., Ms. Saferian) who was written up for gross disrespect of teacher—Ms. Copeland followed up that some suspensions were delayed due to Iowa testing.
- Ms. Black mentioned hall sweeps should be in place for Middle School students during the 1<sup>st</sup> hour. Many students are not reporting to class, and when caught they simply claim they just arrived and pick up a tardy pass from the office. Also hallway closets have become an interest for loitering students.
- For morning pick ups in the gym only one-4th grade teachers are showing up to pick up students rather than the expected two teachers.
- We need a morale booster with the hectic observation and Lucy schedules.
- Some team members are lacking copies of evaluation feedback.(Ms. Black, Ms. Lough)
- We discussed upcoming schedule to be given for final “observation” where teachers will present portfolios
- Some members need copies of the Danielson book

The following old and new business was discussed:

- ACES, Fine Arts Night were completed
- Tuesday, May 15<sup>th</sup> from 9:30-10:30 we will have our 4<sup>th</sup> quarter “Do The Right Thing” Celebration for Middle Schoolers—the activity will be bowling
- Thursday, May 24<sup>th</sup> “DTRT” for K-5<sup>th</sup> graders from (9:30 -10:30) we will have activity centers in the gym. Top four students will be selected per teacher.
- PLC sheets were completed; student work was evaluated
- Jump Rope for Heart is to take place Monday, May 14<sup>th</sup> schedules TBD
- Field Day will be Thursday, June 7 at Oak Park Parent Group volunteers will be operating stations for classed (K-5).
- Band/Choir Cedar Point trip
- We will become an official NO Place For Hate school with a banner. Ms. Black announce that an essay contest and a special video must be made to complete this achievement
- Mrs. Trudgeon and Mrs. Mason plan to donate the beautiful azalea bush to the school on behalf of the Kindergarten & 1<sup>st</sup> Graders to the school.

Recorded by Ursula Mason